

## Faculty Profile

**Name:** Umesh

**Designation:** Computer Operator & Personal Assistant to the VC,  
The ICFAI University, Raipur



### AREA OF INTEREST

Administration Work

### ACADEMICS:

- Diploma in Modern Office Management (MOM) from UPU Govt. Polytechnic Durg 2020 (CSVTU)
- M.Com in 2021 from Govt. V.Y.T. P.G. Autonomous College Durg (Hemchand Yadav University Durg)
- B. Com in 2019 from Govt. V.Y.T. P.G. Autonomous College Durg (Hemchand Yadav University Durg)
- Higher Secondary School 12<sup>th</sup> Certificate in 2016 from Govt H S School Ghughuwa Durg (CG Board Raipur)
- High School 10<sup>th</sup> Certificate in 2014 from Govt H S School Ghughuwa Durg (CG Board Raipur)

### COMPUTER PERFORMANCE:

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- Diploma in Modern Office Management (MOM) 2020  
(Office Management, Computer, Hindi-English Typing, Hindi Stenography)
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### Work Experience: 03 Year Computer Operator

- 01 Year Computer Operator From- Shri Rawatpura Sarkar Institute Kumhari, Durg Department in Education -B.Ed & D.El.Ed (Work Period- September 2021 to September 2022)
- 02 Year Data Entry Operator from Chhattisgarh Swami Vivekanand Technical University Bhilai Department in National Service Scheme (NSS) Cell (Work Period – February 2024 to February 2026)