

“बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001.”



पंजीयन क्रमांक
“छत्तीसगढ़/दुर्ग/09/2010-2012.”

छत्तीसगढ़ राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 50]

रायपुर, शुक्रवार, दिनांक 16 दिसम्बर 2011—अग्रहायण 25, शक 1933

विषय—सूची

भाग 1.—(1) राज्य शासन के आदेश, (2) विभाग प्रमुखों के आदेश, (3) उच्च न्यायालय के आदेश और अधिसूचनाएं, (4) राज्य शासन के संकल्प, (5) भारत शासन के आदेश और अधिसूचनाएं, (6) निर्वाचन आयोग, भारत की अधिसूचनाएं, (7) लोक-भाषा परिशिष्ट.

भाग 2.—स्थानीय निकाय की अधिसूचनाएं.

भाग 3.—(1) विज्ञापन और विविध सूचनाएं, (2) सांख्यिकीय सूचनाएं.

भाग 4.—(क) (1) छत्तीसगढ़ विधेयक, (2) प्रवर समिति के प्रतिवेदन, (3) संसद में पुरःस्थापित विधेयक, (ख) (1) अध्यादेश, (2) छत्तीसगढ़ अधिनियम, (3) संसद् के अधिनियम, (ग) (1) प्रारूप नियम, (2) अंतिम नियम.

भाग १

राज्य शासन के आदेश

सामान्य प्रशासन विभाग

मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 9 जून 2011

क्रमांक 1053/415/अव./2011/1-8/स्था.—श्री यूनस अली (भावसे), विशेष सचिव, छत्तीसगढ़ शासन, वन विभाग को दिनांक 13-6-2011 से 8-7-2011 तक 26 दिवस का अर्जित अवकाश स्वीकृत किया जाता है तथा दिनांक 11, 12-6-2011 एवं 9, 10-7-2011 के शासकीय अवकाश को जोड़ने की अनुमति प्रदान की जाती है.

2. अवकाश से लौटने पर श्री अली आगामी आदेश तक विशेष सचिव, छत्तीसगढ़ शासन, वन विभाग के पद पर पुनः पदस्थ होंगे.

3. अवकाश अवधि में श्री अली को अवकाश वेतन भत्ता एवं अन्य भत्ते उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.
4. प्रमाणित किया जाता है कि यदि श्री अली अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
एल. डी. चोपड़े, अवर सचिव.

रायपुर, दिनांक 28 जून 2011

क्रमांक 1288/1421/अव./2011/1-8/स्था.— श्री विक्रम सिंह सिसोदिया, विशेष कर्तव्यस्थ अधिकारी, मुख्य मंत्री सचिवालय को दिनांक 28-6-2011 से 06-07-2011 तक 09 दिवस का अर्जित अवकाश स्वीकृत किया जाता है.

2. अवकाश से लौटने पर श्री सिसोदिया आगामी आदेश तक विशेष कर्तव्यस्थ अधिकारी, मुख्य मंत्री सचिवालय के पद पर पुनः पदस्थ होंगे.
3. अवकाश अवधि में श्री सिसोदिया को अवकाश वेतन भत्ता एवं अन्य भत्ते उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.
4. प्रमाणित किया जाता है कि यदि श्री सिसोदिया अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक एफ 2-17/2009/1-8.— श्री गोपाल सिंह, अवर सचिव, छत्तीसगढ़ शासन, ग्रामोद्योग विभाग को अपने वर्तमान कर्तव्यों के साथ-साथ अस्थाई रूप से आगामी आदेश तक अवर सचिव, छत्तीसगढ़ शासन, उच्च शिक्षा विभाग का अतिरिक्त प्रभार सौंपा जाता है.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक 1180/562/2011/1-8/स्था.— श्री के. आर. मिश्रा, संयुक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग को दिनांक 18-7-2011 से 23-7-2011 तक 06 दिवस का अर्जित अवकाश स्वीकृत किया जाता है. साथ ही दिनांक 17-7-2011 एवं 24-7-2011 के सार्वजनिक अवकाश को जोड़ने की अनुमति दी जाती है.

2. अवकाश से लौटने पर श्री मिश्रा आगामी आदेश तक संयुक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग के पद पर पुनः पदस्थ होंगे.
3. अवकाश अवधि में श्री मिश्रा को अवकाश वेतन एवं अन्य भत्ते उसी प्रकार देय होंगे, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.
4. प्रमाणित किया जाता है कि श्री मिश्रा अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक 1182/531/2011/1-8/स्था.— श्री ए. के. टोप्पो, अतिरिक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग को दिनांक 10-06-2011 से 14-06-2011 तक 05 दिवस का अर्जित अवकाश स्वीकृत किया जाता है। साथ ही दिनांक 15-06-2011 के सार्वजनिक अवकाश को जोड़ने की अनुमति दी जाती है। —

2. अवकाश से लौटने पर श्री टोप्पो को आगामी आदेश तक अतिरिक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग के पद पर पुनः पदस्थ किया जाता है।
3. अवकाश अवधि में श्री टोप्पो को अवकाश वेतन एवं अन्य भत्ते उसी प्रकार देय होंगे, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे।
4. प्रमाणित किया जाता है कि श्री टोप्पो अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते।

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक एफ 2-7/2010/1-8.— श्री एच. पी. किण्डो (रा.प्र.से.) अतिरिक्त सचिव, छत्तीसगढ़ शासन, पंचायत एवं ग्रामीण विकास विभाग को अस्थाई रूप से आगामी आदेश तक अतिरिक्त सचिव, छत्तीसगढ़ शासन, लोक स्वास्थ्य यांत्रिकी विभाग के पद पर पदस्थ करते हुए, उच्च शिक्षा विभाग का अतिरिक्त प्रभार सौंपा जाता है।

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
मुकुन्द गजभिये, अवर सचिव.

उच्च शिक्षा विभाग

मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 30 नवम्बर 2011

क्रमांक 4141 एफ-9-1/2011/38-2.— द आई.सी.एफ.ए.आई. विश्वविद्यालय ग्राम-चोरहा, आर.आई. सर्किल अहिवारा, तहसील-धमधा, जिला-दुर्ग के प्रथम परिनियम क्र. 01 से 43 तथा प्रथम अध्यादेश क्रमांक 01 से 26 का छत्तीसगढ़ निजी विश्वविद्यालय विनियामक आयोग, रायपुर द्वारा छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2005 की धारा 28 (4) के तहत अनुमोदन किया गया है। एतद्वारा जिसकी अधिसूचना दिनांक 30-11-2011 को जारी की जा रही है।

2. उपरोक्त परिनियम एवं अध्यादेश राजपत्र में प्रकाशन की तिथि की प्रभावशील होंगे।

No. 4142 F-9-1/2011/38-2.—The First Statutes No. 01 to 43 and the First Ordinances No. 01 to 26 of the ICFAI University, Village-Chorha, R.I. Circle Ahiwara Tahsil-Dhamdha, Dist.-Durg, the under section 28 (4) of Chhattisgarh Private Universities (Establishment & Operations) Act, 2005 by the Chhattisgarh Private Universities Regulatory Commission, Raipur is being hereby notified on 30-11-2011.

2. The above Statutes and Ordinances shall come into force from the date of its publication the official Gazette.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
सी. के. खेतान, सचिव.

The ICFAI University, Raipur

(Established under the provisions of Section 9 (1) of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, (No 13 of 2005))

Vide Amending Act No. 6 of 2011 dated March 25, 2011 of the Government of Chhattisgarh vide entry No. 4 of the Schedule to the Act.

FIRST STATUTES

In exercise of the powers conferred by Section 26 of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, the Governing Body of the ICFAI University, Raipur made the following First Statutes of the University.

STATUTE No. 01

Short Title, Extent and Commencement

1. These Statutes shall, here-in-after be called, 'The FIRST STATUTES' of the ICFAI University, Raipur, 2011.
2. The First Statutes are applicable to the 'ICFAI University' Raipur and any matter relating to or / and incidental thereto.
3. The First Statutes shall come into force on its publication in the Official Gazette, as per the provisions 26 (5) of the Act.

STATUTE No. 02

Definitions

In these First Statutes, unless the context otherwise demands:

1. **"Academic Council"** means Academic Council of the University constituted under Section 24 of the Act and the Statute No. 8.
2. **"Act"** means, CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) (Amendment) ACT, 2005 (No. 13 of 2005).
3. **"Authorities"** means authorities of the University as constituted in accordance with the provisions of the Act, Rules made thereunder and the Statutes as mentioned under Section 21 of the Act;
4. **"Board of Management"** means "Board of Management of the University constituted under Section 23 of the Act and Statute No. 7.
5. **"Chancellor"** means Chancellor of the University appointed under Section 16(1) of the Act and Statute No. 13.
6. **"Chief Finance and Accounts Officer"** means Chief Finance and Accounts Officer of the University appointed under Section 19(1) of the Act and Statute No. 6.
7. **"Commo Seal"** means the authoritative seal of the University adopted by the Governing Body.
8. **"Course"** includes programs and courses of studies imparted in the classroom framework and also in the distance mode;
9. **"Endowment Fund"** means Endowment Fund of the University established under Section 11(1) of the Statute No. 29.
10. **"Fee"** means collection made by the University from the students, by whatever name it may be called.
11. **"Finance Committee"** means the Finance Committee constituted under Statute No. 10.
12. **"Financial year"** means the period commencing on the April 01 of any year and ending with March 31 of the following year;

13. **“Government”** means Government of Chhattisgarh.
14. **“Governing Body”** means Governing Body of the University constituted under Section 22 of the Act and Statute No. 6.
15. **“Governor”** means Governor of Chhattisgarh.
16. **“He”** includes She “His” includes Her, singular includes plural where the context require;
17. **“Higher Education”** means study of curriculum or course for the pursuit of knowledge beyond 10+2 level.
18. **“Manual of Instructions”** includes all Ordinances, procedures, instructions and systems laid down by various committees, Boards, authorities, officers of the University for the purpose of smoothly conducting the business of the University;
19. **“Ordinance”** means Ordinance of the University made under Section 28 of the Act;
20. **“Registrar”** means Registrar of the University appointed under Section 18(1) of the Act and Statute No. 15.
21. **“Regulatory Commission”** means Commission established under Section 36 of the Act.
22. **“Schedule”** means Schedule appended to the Act.
23. **“School of Studies”** means an institution maintained by University as a place of the higher learning and research.
24. **“Sponsoring Body”** means The ICFAI Society, Raipur registered vide Regn. No. 203 dated 25-07-2002 with the Registrar of Firms and Societies of the Chhattisgarh Societies Registrikaran Adhiniyam, 1973 (No. 44 of 1973).
25. **“Staff”** means the teaching and non-teaching employees of the University who are on direct permanent payroll of the University and does not include any casual, temporary, contractual, ad-hoc employees or visiting persons who may be engaged for a specific assignment or task;
26. **“Statutes”** means the Statutes of the University and amendments, alterations and modifications made therein in accordance with the provisions of the Act;

27. **“Student”** means a person enrolled in the University for pursuing a course of study for the award of a degree/ diploma / certificate or other academic distinction.
28. **“Teacher”** means a Professor, Associate Professor/ Reader, Assistant Professor / Lecturer or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the University as per the provisions of Section 2(35) of the Act.
29. **“University”** means the ICFAI University, established under Section 9 (1) read with entry No.4 of the Schedule of the amended Act and will have the same meaning as stated in Section 2(f) of the University Grants Commission Act, 1956;
30. **“Visitor”** means Visitor of the University as defined under Section 15(1) of the Act.
31. **“Vice Chancellor”** means, Vice-Chancellor of the University appointed under Section 17 of the Act Statute No. 14.
32. All other terms and expressions not defined herein shall have the meaning assigned to them in the Act;

STATUTE No. 03

Objects of the University

The objects of the University shall be as enlisted in Section 3 of the Act viz:

1. The main objective of the University shall be to design and run courses and programmes as enumerated in the schedule of the Act.
2. To provide instructions, teaching and training in Higher Education and make provisions for research, advancement and dissemination of knowledge.
3. To create higher levels of intellectual abilities.
4. To establish state-of-the-art facilities for education and training.

5. To carry out teaching and research and offer continuing education programmes.
6. To create centers of excellence for research and development and for sharing knowledge and its application.
7. To provide consultancy to the industry and public organizations.
8. To maintain the standard of degrees, diplomas, certificates and other academic distinctions in accordance with the norms laid down by UGC, AICTE, BCI, MCI, DEC, or any other Regulatory Body.
9. To pursue any other objective as may be approved by the State Government based on the recommendations of the Regulatory Commission from time to time.
10. Other incidental objects are as follows:
 - (a) to provide instruction, teaching, training and research in various fields.
 - (b) to institute degrees, diplomas, charters, certificates and other academic distinctions on the basis of examination, or any other method of evaluation;
 - (c) to collaborate with other colleges or universities, research institutions, industry associations, professional associations including the Council of Chartered Financial Analysts and the Society of Certified Public Accountants or any other organization, in India or abroad, to conceptualize, design and develop specific educational and research programs, training programs and exchange programs for students, faculty members and others;
 - (d) to disseminate knowledge through seminars, conferences, executive education programs, community development programs, publications, and training programs;
 - (e) to undertake programs for the training and development of faculty members of the University. and other institutions in India or abroad;
 - (f) to undertake collaborative research with any organization in India or abroad;
 - (g) to do all things necessary or expedient to promote the above objectives;
 - (h) to pursue any other objective in connection with and incidental to the pursuance of educational activities and consistent with the objectives mentioned in the Act
 - (i) No additional objects shall be pursued without prior approval of the State Government in accordance with Section 3 of the Act.

STATUTE No. 04

Powers and Functions of the University

1. Subject to other provisions of the Act, the Statutes or Ordinances made there under or any other relevant laws for the time being in force, The University shall have the following powers as per the provisions of Section 7 (4) of the Act, namely;
 - (a) to carry out all such other activities as may be necessary or feasible in furtherance of the object of the University;
 - (b) to confer degrees, diplomas, certificates or other academic distinctions and professional designations.
 - (c) to institute and award fellowships, scholarships and prizes etc., in accordance with the Statutes;
 - (d) to demand and receive such fees, invoices and collect charges as may be fixed by the Statutes or Ordinances, as the case may be;
 - (e) to make provisions for extracurricular activities for students and employees;
 - (f) to make appointments of the faculty, officers and employees of the University located in the State of Chhattisgarh;
 - (g) to receive donations and gifts of any kind and to acquire, hold, manage, maintain and dispose of any; movable or immovable property, including trust and endowment properties for the purpose of the University.
 - (h) to institute and maintain halls and to recognize places of residence for students of the University or a constituent college at the main campus and other campuses in India and abroad;
 - (i) to supervise and control the residence, and to regulate the discipline among the students and all categories of employees and to lay down the conditions of service of such employees, including their Code of Conduct;
 - (j) to create posts for academic, administrative and support staff and other necessary posts;
 - (k) to co-operate and collaborate with other Universities and Institutions either in India or abroad and the Sponsor in such a manner and for such purposes as the University may determine from time to time;
 - (l) to offer educational programs and to determine the manner in which such programs are offered by the University;

- (m) to organize and conduct refresher courses, orientation courses, workshops, seminars and other programs for teachers, developers of courseware, evaluators and other academic staff;
 - (n) to determine standards of admission to the University with the approval of the Academic Council;
 - (o) to make special provisions for students belonging to the State of Chhattisgarh for admission in any course of the University
 - (p) to prescribe such courses for Bachelor Degree, Master Degree, Doctor of Philosophy, Doctor of Science Degrees and Research and such other Degrees, Diplomas, Charters, Certificates etc.;
 - (q) to provide for the preparation of instructional materials, including films, cassettes, tapes, video cassettes, CD, VCD and other software;
 - (r) to recognize examinations or periods of study (whether in full or in part) of other Universities, institutions or other places of Higher learning as equivalent to examinations or periods of study in the University and to withdraw such recognition at any time;
 - (s) to raise, collect, subscribe and borrow with the approval of the Governing Body whether on the security of the property or money of the University for the purposes of the University;
 - (t) to enter into, carry out, vary or cancel contracts;
 - (u) to do all such other acts or things whether incidental to the powers aforesaid or not, as may be necessary to further the objects of the University;
2. Also in conformity with the Project Report referred to in Section 4(2) and the Undertaking in Section 7(4) of the Act, the University shall have the following powers:
- (a) to over see that the land and buildings of the university shall be used for the purpose of the university only;
 - (b) to appoint immediately after incorporation of the university and before starting of the classes, adequate number of faculty members along with necessary supporting staff in each department or discipline;
 - (c) to procure equipments, computers, furniture, and other essential items and invest a minimum of 20 lacs per year during first five years;

- (d) to purchase books and journals, computer networking and other facilities to make the library facilities adequate for contemporary teaching and research.
- (e) to take up co-curricular activities to foster a proper academic and healthy environment, such as seminars, debates, quiz programmes and extracurricular activities like games, sports, National Service Scheme, National Cadet Corps etc., for the benefit of students as per the norms laid down by the regulatory bodies;
- (f) to establish welfare programmes for the employees of the university;
- (g) to fulfill such other conditions and provide such other information as may be prescribed by the central regulatory bodies from time to time;
- (h) to fulfill the minimum criteria in terms of programmes, faculty, infrastructural facilities, financial viability etc., as laid down from time to time by the regulatory bodies;
- (i) to oversee that the programmes of study leading to a degree and or a postgraduate degree / diploma offered by a university shall conform to the relevant regulations / norms/of the UGC or the concerned statutory bodies as amended from time to time;
- (j) to comply with the admission procedure and fixation of fees shall be in accordance with the norms / guidelines, if any, prescribed by the regulatory bodies;
- (k) to ensure that the teaching staff of the university shall have at least the minimum qualifications prescribed by the U.G.C. or other concerned regulatory bodies, and be paid appropriate emoluments;
- (l) to restrict the admissions and conduct of classes till concerned Statutes, Ordinances are approved
- (m) to do all things necessary or expedient to exercise the above powers.

STATUTE No. 05

Powers of the Visitor

The Governor of Chhattisgarh shall be the Visitor of the University.

The Visitor shall, when present, preside at the convocation of the University for conferring degrees and diplomas.

The Visitor shall have the following powers, namely:

1. to appoint Vice-Chancellor,
2. to call for any paper or information relating to the affairs of the University,
3. if it appears on the basis of the information that any order, proceeding or decision taken by any authority of the University is not in conformity with the provisions of the Act, Statutes, Ordinances or Regulations made thereunder, Visitor may ask for the opinion of the Regulatory Commission. On being satisfied that certain irregularity has taken place, he may issue such directions as he may deem fit in the interest of the University and/the directions so issued shall be complied with by the University.
4. to institute inquiry against the Vice-Chancellor, on the report of the Chancellor or otherwise.
5. And such other powers as are mentioned in the Act and Rules made thereunder.

STATUTE No. 06

Constitution, Powers and Functions of The Governing Body

The Governing Body shall be the highest authority and principal governing body of the University.

Part-I

Constitution of the Governing Body

1. **The Governing Body** of the University shall consist of the following as per provisions under Sec 21 & 22 of the Act, namely:
 - a. the Chancellor;
 - b. the Vice-Chancellor;
 - c. three eminent persons nominated by the sponsoring body out of whom at least one shall be noted educationist;

- d. three distinguished persons nominated by the Visitor out of a panel of six names submitted by the State Government;
 - e. one representative of the State Government, not below the rank of Deputy Secretary.
2. The Chancellor shall be the ex-officio Chairman of the Governing Body.
 3. The Registrar shall be Member Secretary of the Governing Body but he shall not have a right to vote.

Part-II

Term of the Governing Body

1. The members of the Governing Body including nominated members shall have a term of 3 years. No nominated member shall be nominated for more than two consecutive terms.
2. If in the opinion of the Chancellor, a member of the Governing Body acts in a way detrimental to the interests of the University, the Chancellor may, with approval of the nominating authority, ask such member to relinquish his office from such date as may be specified.

Part-III

Disqualifications of the Members of the Governing Body

The members of the Governing Body shall cease to be members under the following circumstances:

1. If the individual member is convicted in a court of law for any criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.

Part-IV

Powers and Functions of the Governing Body

All the movable and immovable property of the University shall vest in the Governing Body.

The Governing Body shall exercise powers mentioned in Section 22(3) of the Act and other powers, in all:

- (a) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by this Act or the Statutes, Ordinances or Regulations made there under;
- (b) to review the decisions of other authorities of the University in case they are not in conformity, with the provisions of this Act or the Statutes; Ordinance, or Regulations made there under;
- (c) to approve the budget and annual report of the University;
- (d) to lay down the policies to be followed by the University;
- (e) to appoint Statutory Auditors of the University.
- (f) to approve and adopt common seal of the University
- (g) to approve proposals for submission to the State Government;
- (h) to take such decisions and steps as are found desirable for effectively carrying out the objects of the University;
- (i) subject to the provisions of the Act, to assign such functions as it may deem fit to the Board of Management and other authorities or officers of the University.
- (j) the Governing Body shall perform such other functions as it may deem necessary for proper functioning and administration of the University.
- (k) the Governing Body shall exercise general supervision, control over and maintenance of the funds established under Sections 11 and 12 of the Act and Statute No. 29 and 30 of these Statutes in accordance with the provisions of the Act and Rules made thereunder.

- (l) to recommend to the sponsoring body about the voluntary liquidation of the University if a situation arises when smooth functioning of the University is not possible;
- (m) such other powers as may be conferred from time to time by the Statutes.

Part-V

Reserved Powers of Governing Body

1. In case of any deadlock in the Governing Body and operations of the University cannot be conducted in the normal course, reserve powers are vested with Governing Body to do all necessary things including superseding the Board and forming a new Board to facilitate smooth functioning of the University.
2. The reserved powers of the Governing Body shall be exercised only when there is a written report sent by the Registrar to the Chancellor through the Vice-Chancellor about the deadlock in the Board, and when the operations of the University cannot be conducted in the normal course.
3. Upon receipt of such a written report, the Chancellor shall direct the Vice - Chancellor to convene a special meeting of the Board within 15 days, for restoration of normalcy in operations. In the event of Registrar not convening such a special meeting, the Chancellor shall convene such a meeting.
4. The decisions taken by the Governing Body and implemented by the officers under this clause shall be final and binding on all the Members of the Board and on all the Members of the other authorities.

Part-VI

Meetings of the Governing Body

1. The Governing Body shall meet at least three times in a calendar year, at such time and place either at the main campus of the University or any other location as the Chancellor thinks fit. Meetings may be called by the Registrar with the approval of the Vice – Chancellor.
2. The Chancellor shall be the Chairman of the Governing Body and shall preside over the meetings of the Governing Body. In the absence of the Chancellor, the Vice-Chancellor shall preside over the meeting.

3. A notice of 14 days shall be given to the members stating the agenda for the meeting. A notice shorter than 14 days may be considered sufficient if majority of the members agree to such a shorter notice.
4. Agenda shall be circulated at any time before the meeting.
5. The quorum for meetings of the Governing Body shall be five members present.
6. Subject to the provisions of the Section 22 of the Act, the Governing Body may regulate its own business.
7. Each member of the Governing Body excepting Registrar including the Chairman shall have one vote and decisions at the meeting shall be adopted by simple majority. In case of a tie, the presiding officer shall have a casting vote.
8. The Registrar shall cause the minutes of the meeting to be recorded with the approval of the Chairman and circulated to the members within a period of one month from the date of such meeting.

Part-VII

Extraordinary meeting of the Governing Body

1. In the event of exigency, the Chancellor or the Vice-Chancellor with the concurrence of the Chancellor may call for the extraordinary meeting of the Governing Body
2. The Sponsor, may, in the event of exigency and / or in the interest of the administration of University, request the Chancellor, or in his absence, the Vice-Chancellor either to call for an extraordinary meeting or circulate the resolution among the members of the Governing Body.
3. The Chancellor or the Vice-Chancellor with the concurrence of the Chancellor, may, under exigencies, obtain the consent of the Governing Body by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Governing Body.

STATUTE No. 07

Constitution, Powers and Functions of The Board of Management

The Board of Management shall be the principal executive body of the University

Part-I

Constitution of the Board of Management

The Board of Management shall consist of the following members as per the provisions under Sections 21 and 23 of the Act, namely:

- (a) the Vice-Chancellor;
- (b) two representatives nominated by the sponsoring body;
- (c) two representatives nominated by the State Government;
- (d) two senior most Professors of the University by rotation;
- (e) two senior most teachers of the University, other than in Sub-section (1) (d), by rotation.

The Vice-Chancellor shall be the ex-officio Chairperson of the Board of Management.

The Registrar shall be Member Secretary of the Board of Management but he shall not have a right to vote.

1. The Vice-Chancellor shall preside over the meetings of the Board of Management and in the absence of the Vice-Chancellor, the Registrar shall conduct the proceedings of the meeting.
2. The tenure of the members of Board of Management including nominated members shall be three years, except in the case of Ex-officio members. No nominated member shall be nominated for more than two consecutive terms ;

Notwithstanding the above, a first Board of Management shall be constituted by the Chancellor for a term of three years.

Part-II

Disqualifications of the Members of the Board of Management

The members of the Board of Management shall cease to be members under the following circumstances:

1. If the individual member is convicted in a court of law for any criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.
2. If in the opinion of the Chancellor, a member of the Board acts in a way detrimental to the interests of the University, the Chancellor may, with approval of the nominating authority, ask such member to relinquish his office from such date as may be specified.

Part-III

Meetings of the Board of Management

1. The Board of Management shall meet at least once in every two months.
2. The meetings shall be called by the Registrar with the permission of the Vice – Chancellor.
3. A notice of 7 days shall be given for the meeting, provided that an emergency meeting may be convened, at the discretion of the Vice Chancellor, at a shorter notice.
4. Agenda shall be circulated at any time before the meeting.
5. The quorum for meetings of the Board of Management shall be five members.
6. Each member of the Board of Management including the Chairman shall have one vote and decisions at the meeting shall be taken by simple majority. In case of a tie, the chairman shall exercise a casting vote.

7. The Registrar shall cause the minutes of the meeting to be recorded, with the approval of the Vice-Chancellor, and circulate them to the members concerned within a period of one month from the date of the meeting.
8. The Vice-Chancellor may, under exigencies, obtain the consent of the Board of Management by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board of Management.

Part-IV

Powers and Functions of Board of Management

Subject to the provisions of the Act, the Board of Management shall exercise all the powers which the University is entitled to exercise and have the powers to take all the necessary decisions for smooth and efficient functioning of the University. The powers shall, inter alia, include; but not limited to, the following:

A. Financial Matters:

1. To consider the budget as recommended by the Finance Committee and to approve the same with or without modifications and recommend for submission to the Governing Body for consideration and approval.
2. To manage and administer the revenues and properties of the University and to conclude all administrative affairs of the University not otherwise specifically provided for, in accordance with directions, if any, issued by the Governing Body and the provisions of the Act, Rules and Statutes.
3. To manage and regulate the finance, accounts, investments, property and all other administrative affairs of the University and for that purpose to appoint such agent or agents as it may deem fit.
4. To open account or accounts of the University with any one or more scheduled banks and to lay-down the procedure for operating the same.
5. To draw, accept, make, endorse, discount and negotiate securities of the Government, promissory notes and exchange cheques or other negotiable instruments.
6. To issue appeals for funds for carrying out the objects of the University.

7. To receive grants, donations, contributions, gifts, prizes scholarships, fees and other moneys; and to give grants and donations, to award prizes, scholarships etc.
8. To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purposes of the University, and, on such terms and conditions as it may deem fit and proper and to construct or alter and maintain any such buildings or works.
9. To acquire intellectual property rights, copy rights, trademarks and the like from any institution or organization, on such terms and conditions as the Board may determine, and pay such compensation for the acquisition as may be just and equitable.
10. To transfer or accept transfers of any moveable property on behalf of the University.
11. To execute in consultation with the Holding Trustees (if any) / Sponsor, conveyance, transfer, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the University or to be acquired for the purposes of the University.
12. To appoint, in order to execute an instrument or transact any business of the University, any person as attorney of the University with such powers as it may deem fit.
13. To invest the funds of the University or money entrusted to the University, in such securities and in such manner as it may deem fit and from time to time transpose any investment.
14. In consultation with the Holding Trustees (if any) / Sponsor, to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities by providing properties and assets of the University as security, or borrow money without any securities, and upon such terms and conditions as it may think fit, and to pay out of the funds of the University, all expenses, incidental to the raising of money and to repay and redeem any money borrowed.
15. To maintain and operate the General Fund as stipulated in Section 12 of the Act and Statute No. 30.
16. To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance-sheet for every previous financial year, in such form as may be deemed fit.
17. Notwithstanding anything stated in the Statutes and Ordinances, no decisions in matters of Finance, borrowing, purchase and sale of property shall be given effect by any authority or officer without an assent from the Sponsor.

B. Appointments:

1. To create teaching and academic posts and to decide on the number, qualifications and cadres thereof, and to determine the emoluments of such posts.
2. To appoint Directors, Principals, Deans, Professors, Associate Professors and other senior academic and operational staff, as may be necessary.
3. To lay down Regulations or bye-laws with respect to emoluments and duties for the various academic and non-academic staff recruited by the University.
4. To lay down rules for appointment of Visiting Fellows and Visiting Professors and their emoluments.
5. To appoint internal auditors to undertake audit of the various functions of the University.

C. Academic Matters:

1. To generally lay down, in consultation with the Academic Council, the academic policies, education and teaching standards and policies relating to student admission, examinations and award of degrees, diplomas and certificates and other academic awards or distinctions.
2. To establish, on the advice of the **Academic Council**, Divisions and Departments for the academic work and functions of the University and to allocate areas of Study, Teaching and Research to them.
3. In accordance with the provisions of the Act and Rules made thereunder, to lay down policy in relation to fees and other charges payable by the students of the University.
4. To institute Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Regulations.
5. To lay down bye-laws regarding the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations, in consultation with the Academic Council and the Finance Committee.
6. To ensure compliance with various provisions of the Act and other applicable laws

D. Student Matters and Discipline:

1. To regulate and enforce discipline among the employees and the students of the University and to make appropriate bye-laws.
2. To entertain and adjudicate upon any grievance of the employees and students of the University; and to set up Committees for attending to such grievances.
3. To establish and regulate the maintenance of hostels for the students of the University and recognize hostels established by outside parties, on the basis of the recommendations of a committee established for the purpose.

E. Administrative and legal matters:

1. To approve contracts and works.
2. To create administrative, ministerial and other necessary posts and fix compensation for persons recruited to such posts.
3. To grant leave of absence to the Vice-Chancellor and to make necessary arrangements to carry out the functions during his absence.
4. To conduct inspections and enquires, in various departments, centers, institutions of the University and initiate corrective action wherever needed.

F. Formation of Sub-Committees:

The Board of Management may form Sub-Committees and / or Ad-hoc Committees for discharging any of the functions of the Board, by clearly specifying their scope, jurisdiction, authority, powers and functions.

Part-V

Assignment of Functions

The Board of Management may, by a resolution, assign to the Vice-Chancellor, Registrar, Standing Committee or the Ad-hoc Committee, such of its powers/functions as it may deem fit attaching thereto such conditions as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor, the Registrar or the Standing Committee or the Ad-hoc Committee, or any of their Officers to whom such powers/functions are assigned, shall be reported at the next meeting of the Board of Management.

STATUTE No. 08

Constitution, Powers and Functions of

The Academic Council

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, Statutes, Ordinances and Regulation, co-ordinate and exercise general supervision over the academic policies of the University and shall have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University.

Part-I

Constitution of the Academic Council

1. **The Academic Council** shall consist of the following members as per the provisions of Section 24 of the Act:
 - (a) The Vice-Chancellor
 - (b) Two Heads of various Institutions under the University to be nominated by the Chancellor.
 - (c) Two faculty members drawing pay of professors as prescribed by the UGC to be nominated by the Chancellor.
 - (d) Two outside experts nominated by the Chancellor.
 - (e) The Vice-Chancellor shall be the Chairman of the Academic Council.
 - (f) The Registrar shall be Member Secretary of the Academic Council but he shall not have a right to vote.
2. The term of members of the Academic Council shall be three years, except in the case of the employees of the University who are members of the Academic Council. The term of such members who are employees ends immediately after their relinquishing their office at the University.

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- (f) The Registrar shall be Member Secretary of the Academic Council but he shall not have a right to vote.

2. The term of members of the Academic Council shall be three years, except in the case of the employees of the University who are members of the Academic Council. The term of such members who are employees ends immediately after their relinquishing their office at the University.

3. Subject to the provisions of this Act, Statutes and the Ordinances the Academic Council shall have the power to control, regulate and maintain the standards of education, instruction and examinations of the University and shall exercise such other powers and functions as may be conferred or imposed upon it by this Act, Statutes or the Board of Management.
4. The Vice-Chancellor may invite such other persons, as he may deem fit, to attend the meetings of the Academic Council from time to time. However, such persons invited shall not be eligible to vote on any of the resolutions of the Academic Council.
5. Notwithstanding the above, the first Academic Council shall be constituted by the Governing Body / Board of Management for a term of three years.

Part-II

Disqualification of the Members of the Academic Council

1. Where a person has become a member of the Academic Council by reason of the office or appointment he holds, his membership shall terminate when he ceases to hold that office or appointment.
2. A member of the Academic Council shall cease to be a member in the following circumstances:
 - (a). If the Member resigns from the Academic Council.
 - (b). If the Member becomes mentally unsound.
 - (c). If the Member had been convicted of a criminal offence involving moral turpitude or any other reason, and a higher court has not stayed such conviction.
 - (d). If the Member fails to attend three consecutive meetings of the Academic Council, without leave of the Chairman.

Part-III

Meetings of the Academic Council

1. The Academic Council shall meet as often as may be necessary.
2. Half of the total members of the Academic Council shall constitute the quorum of the meeting of the Academic Council. For adjourned meetings no quorum will be required.
3. Resolutions of the Academic Council may be passed through circulation of such Resolutions among all the members, except in cases where such Resolutions are required to be passed at a meeting convened. The Resolution so circulated and approved by a simple majority shall be effective and binding as if such Resolution had been passed in the meeting of the Academic Council.

Part-IV

Powers and Functions of the Academic Council

Subject to the provisions of the Act, Statutes and the Ordinances, the powers of the Academic Council shall include, inter alia, the following:

1. To report and act on any matter referred or delegated to it by the Board.
2. To formulate different courses and programs to be imparted to the students of the University.
3. To lay down the curriculum and frame syllabus for any of the courses and programs offered by the University, and publish text books and other instructional material for the same.
4. To make recommendations to the Board, with regard to the creation, abolition or classification of teaching posts in the University and the emoluments and duties attached thereto.
5. To formulate and modify or revise schemes for the organization of the faculties, and to assign to such faculties their respective subjects and also to report to the Board as to the expediency of the abolition or sub-division of any faculty or the combination of one faculty with another.
6. To make arrangements through regulations for the instruction and examination of persons other than those enrolled in the University.

7. To promote research activities and programs, and to ask for, from time to time, reports on such research activities and programs;
8. To consider proposals submitted by the faculties relating to instruction, teaching facilities, etc.;
9. To appoint committees for admission of students to the University,
10. To recognize diplomas and degrees of other Universities and institutions and to determine their equivalence in relation to the diplomas and degrees of the University on reciprocal basis;
11. To approve conferment of degrees, honours, diplomas, licenses, titles and marks of honours on the basis of the results declared;
12. To make guidelines for the award of fellowships, stipends, scholarships, medals and prizes, etc., and empower the Vice-Chancellor or any other officer of the University to approve the eligible candidates for such awards.
13. To prepare such forms and registers as are, from time to time, prescribed by regulations; and to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act and / or the regulations.
14. To make recommendations to the **Board of Management** on:
 - (a). Measures for improving of standards of teaching, training and research and examinations.
 - (b). Institution of Fellowships, Exchange Programs, Scholarships, Medals, Prizes etc.
 - (c). Regulations covering the academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, free ships, concessions, attendance etc and submit the same to the Board of Management for approval.
15. To suggest measures for departmental co-ordination.
16. To appoint committees, consisting of such members as the Academic Council may deem fit, to deal with any of the matters ordinarily dealt with by the Academic Council.
17. To recommend to add/modify/delete any of the educational programs of the University, in accordance with the provisions of the Act, without causing detriment to the interests of the teachers and the students concerned.

STATUTE No. 09

Examinations & Results Committee

The Vice – Chancellor shall constitute Examinations & Results Committee with respect to each faculty, for the purpose of recommending suitable persons for appointment as examiners for various examinations and for suggesting evaluation methods for each subject of the faculty.

STATUTE No. 10

Constitution, Powers and Functions of The Finance Committee

1. The Board of Management shall appoint Finance Committee:
2. The Finance Committee shall consist of the following members namely;
 - (a). The Vice-Chancellor
 - (b). The Registrar
 - (c). The Finance Officer
 - (d). One nominee of the Sponsor.
3. The Vice-Chancellor shall be the Chairman of the Committee and in his absence the Registrar shall preside over the meetings of the committee.
4. The Registrar shall be the Member Secretary of Finance Committee;
5. The Finance Committee shall be the principal financial body of the University to monitor financial matters and shall, subject to the provisions of this Act, Statutes and Ordinances, co-ordinate and exercise general supervision over the financial matters of the University.

Notwithstanding the above, the first Finance Committee shall be constituted by the Vice Chancellor for a term of three years on the recommendations of the Sponsor.

Part-I

Meetings of the Finance Committee

1. The committee shall meet as often as necessary.
2. The quorum of the meetings shall be one-third of the members of the committee
3. The Registrar shall call the meeting of the Finance Committee with the approval of the Vice Chancellor.
4. A notice of 7 days shall be given to its members stating the agenda, time and place of the meeting, provided that an emergency meeting can be called by the Vice Chancellor at a shorter notice.
5. The Registrar shall cause recording of the minutes and resolutions of the meeting and circulate the same with the approval of the Vice Chancellor.

Part-II

Powers and Functions of the Finance Committee

1. To make recommendation on all financial matters to the Board of Management.
2. To consider all proposals for capital expenditure and to make recommendations to the Board.
3. To examine the annual accounts of the University and advice the Board of Management.
4. To examine the annual budget estimate and advise the Board of Management thereon
5. To review the financial position of the University from time to time and recommend any action to be taken to the Board of Management.
6. To review the internal controls and act on the comments of the internal auditors.
7. To make recommendations to the Board of Management on all proposals involving the raising of funds, receipts and expenditure.

8. To determine and fix the fee payable by the students of the University and lay down the procedure there for; and to fix the basis for charging consultancy and other fee to be charged by the University.
9. To generally perform and act on any of the activities that may be delegated by the Vice-Chancellor, or the Board of Management or the Governing Body.

STATUTE No. 11

Constitution, Powers and Functions of Standing Committees and Ad-hoc Committees

1. The Governing Body and / or the Board of Management may, at the appropriate time, by a resolution in a duly conducted meeting, and / or in accordance with the directions of the Chancellor or the Sponsor, if any, appoint standing committees or ad-hoc committees, and / or enquiry committees by defining -
 - (a). The purpose of appointment
 - (b). The constitution
 - (c). The tenure of the committee
 - (d). The financial budget
 - (e). The procedure to be adopted
 - (f). The rights and obligations of the committee
 - (g). The remuneration payable to the members of the committee
 - (h). The facilities to be acquired and
 - (i). Other matters relevant or incidental to complete the purpose for which it is appointed.

Powers and Functions

2. The committees so appointed shall exercise their powers and functions within the delegated authority. Neither the University nor the Governing Body, nor the Board of Management shall be accountable for the authority or powers used outside the scope of delegation by such committees.
3. Such committees shall be automatically dissolved on completion of their tenure or after completion of the tasks assigned to them by the authority appointing them, unless extension in the tenure is granted by the said authority.

STATUTE No. 12

Constitution, Powers and Functions of Advisory Committees

1. **The Board of Management** may, with the concurrence of the Chancellor, appoint an Advisory Committee consisting of five members for the purpose of providing advice to the Board of Management in matters relating to the conduct of various affairs of the University.
2. **The Board of Management** may direct the Academic Council, Finance Committee and / or any other committee set up under the Act or these Statutes, to appoint and / or follow the recommendations of the Advisory Committee.
3. **The Board of Management** may define the functions, and powers while establishing such committees.

STATUTE No. 13

Appointment and Powers of the Chancellor

1. **The Chancellor** shall be appointed by the sponsoring body for a period of three years with the approval of the Visitor as per the provisions of Section 16 of the Act.

Provided that, for establishing the University and making it functional, the sponsoring body shall appoint the Chancellor in consultation with the State Government for a minimum period of one year, but not exceeding three years.

2. **The Chancellor** shall be the head of the University.
3. **The Chancellor** shall, preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over the convocation of the University for conferring degrees, diplomas or other academic distinctions.
4. **The Chancellor** shall have the following powers, namely:
 - (a) to call for any information or record;

- (b) to report to the Visitor for removal, of the Vice-Chancellor, if he is satisfied on the basis of complaints that the Vice-Chancellor has acted in violation of the Act, Statutes or Ordinances of the University, or committed financial irregularity.
5. If in the opinion of the Sponsor, the actions of the Chancellor are found to be in any way detrimental to the interests of the University, the Sponsor shall appoint such other person as may be found appropriate in the position of Chancellor to succeed the person so acting. Provided that, the Sponsor shall seek the prior approval of the Visitor before appointing such other person as the Chancellor. The Sponsor may stipulate the date from which such other person shall assume the office of the Chancellor.
6. The office of the Chancellor may be located anywhere in India or overseas.

STATUTE No. 14

Appointment, Powers and Functions of the Vice-Chancellor

1. **The Vice-Chancellor** shall be appointed by the Visitor from the panel recommended by the Search Committee constituted for the purpose as per the provisions of Section 17 of the Act.
2. The Search Committee referred to in Sub-section (a) shall consist of the following:
 - (i) Two eminent academicians nominated by the Sponsoring Body.
 - (ii) One eminent person nominated by the State Government in higher education department.

The Visitor shall appoint one of the members of the Search Committee as Chairman.

3. The Search Committee shall submit a panel of at least three eminent academicians for the appointment of Vice-Chancellor.

Provided that if the Visitor does not approve the recommendation of the Search Committee, he may call for fresh recommendation from the Committee.

Provided further that the Vice-Chancellor, to carry out the business of newly established University, shall be appointed by the Visitor on the advice of the Chancellor for a period of 2 years.

4. The Vice-Chancellor shall, subject to the provision contained in Sub-section (j), hold office for a term of four years.

Provided that, a Vice-Chancellor shall continue to hold the office even after expiry of his term till a new Vice-Chancellor joins. However, in any case this period shall not exceed 6 months.

The Vice Chancellor shall draw such emoluments which shall not be less than the emoluments prescribed by the UGC from time to time.

5. The Vice-Chancellor shall be the principal executive and academic officer of the University, and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.
6. The Vice-Chancellor shall preside at the convocation of the University in the absence of the Visitor and the Chancellor.
7. If in the opinion of the Vice-Chancellor it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under this Act, he may take such action as he deems necessary, and shall at the earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter;

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor then such case shall be referred to the Chancellor, whose decision thereon shall be final;

Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Governing Body. The decision of the Governing Body shall be communicated to the person concerned within a maximum period of three months from the date of appeal.

8. If, in the opinion of the Vice-Chancellor any decision of any authority of the University is not in conformity with the powers conferred by this Act, Statutes, Ordinances; or Regulations made there under, or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise its

decision. In case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision thereon shall be final, which will be reported to the Governing Body for ratification.

9. **The Vice-Chancellor** shall exercise such powers and perform such duties as may be, prescribed by the Statutes and the Ordinances.
10. If at any time upon, representation made or otherwise, it appears to the Visitor that the Vice-Chancellor
 - (a) has made default in performing any duty imposed on him by or under this Act, or
 - (b) has acted, in a manner prejudicial to the interest of the University, or
 - (c) is incapable of managing the affairs of the University, the Visitor may notwithstanding the fact that the term of office of Vice-Chancellor has not expired, by an order, in writing, stating the reasons therein, require Vice-Chancellor to relinquish his office as from such date as may be specified in the Order.
11. No Order under Para (10) above shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Vice-Chancellor and he is given reasonable opportunity of showing cause against the proposed order.

As from the date specified in the Order under Para (10) above, Vice-Chancellor shall be deemed to have relinquished the office and the office of Vice-Chancellor shall fall vacant.

STATUTE No. 15

The manner and terms & conditions of Appointment, Powers and Functions of the Registrar

1. The appointment of the Registrar shall be made by the Governing Body on the recommendation of the experts committee constituted for the purpose as per the provisions of Section 18 of the Act, as prescribed by the Statutes. However, the first Registrar shall be appointed by the sponsoring body for a period of 2 years.

2. The selection committee shall consist of the following members:
 - (a) The Vice – Chancellor as Chairman.
 - (b) One nominee of the Chancellor.
 - (c) Two expert members from a panel suggested by the University and approved by the Chairman of the Private Universities Regulatory Commission.
 - (d) One member of the Private Universities Regulatory Commission nominated by the Chairman, Private Universities Regulatory Commission.
 - (e) Three members including one expert will form the quorum.
3. The term of office of the Registrar shall be as mentioned in the order of his appointment by the Chancellor.
4. **The Registrar** shall have such qualifications and experience as may be prescribed by the Board of Management from time to time following the UGC norms, if any.
5. **The Registrar** shall draw such emoluments, which shall not be less than the emoluments as prescribed by the UGC from time to time
6. **The Registrar** shall undertake such functions as may be specified by the Governing Body or the Board of Management or the Vice-Chancellor.
7. **The Registrar** shall be the Member-secretary of the Governing Body, Board of Management and Academic Council but he shall not have a right to vote.
8. All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.
9. **The Registrar** shall exercise such other powers and perform such other duties as may be prescribed by the Statutes.
10. If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar.

Provided that before taking an action under this Sub-section, the Registrar shall be given an opportunity of being heard.

11. **The Registrar** shall be responsible for the due custody of the records and the common seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or any other authority, all such information and documents as may be necessary for transaction of their business.
12. **The Registrar** shall report to the Vice-Chancellor.
13. The following shall be the duties of the Registrar:
 - (a). To be the custodian of the records, common seal and such other property of the University as the Governing Body or the Board of Management, shall commit to his charge.
 - (b). To conduct the official correspondence on behalf of the authorities of the University.
 - (c). To collect all income and disburse the same for the purposes of the University as sanctioned by the Vice Chancellor.
 - (d). To make Agenda and issue Notices of meetings of the authorities of the University and all committees and sub-committees appointed by any of these authorities with the approval of the Vice Chancellor.
 - (e). To keep the minutes of the meetings of all the authorities of the University and of all the committees and sub-committees appointed by any of these authorities and circulate the same among the members, with the approval of the Vice Chancellor.
 - (f). To represent the University in suits or 'proceedings by or against the University, sign powers of attorney and perform pleadings or depute his representatives for this purpose.
 - (g). To enter into agreements, contracts on behalf of the University and make amendments and alterations in the terms of such agreements or contracts as may be directed by the Board of Management.
 - (h). To sign documents and authenticate records on behalf of the University.
 - (i). To submit information, reports and documents to the Government and conduct liaison with the State Government, Central Government, University Grants Commission and other Government authorities.
 - (j). To generally supervise the administration function at the University.

- (k). To supervise and manage the conduct of the Examinations of the University, subject to control of the Vice Chancellor.

perform such other duties as may be specified by the Governing Body or the Board of Management or the Vice-Chancellor from time to time.

STATUTE No. 16

The manner and terms & conditions of Appointment, Powers and Functions of the Chief Finance and Accounts Officer

1. **The Chief Finance and Accounts Officer** shall be appointed by the Chancellor based on the recommendation of the Selection Committee constituted for the purpose as per the provisions of Section 19 of the Act or the Sponsor or the Vice Chancellor.

Notwithstanding the above the first Finance Officer may be appointed by the Chancellor in a manner he deems fit for a period of two years.

The Finance Officer shall have such qualifications and experience as may be prescribed by the UGC from time to time.

The Finance Officer shall draw such emoluments which shall not be less than the emoluments as prescribed by the Board of Management from time to time.

2. The selection committee shall consist of the following members:

- (a) The Vice – Chancellor as the Chairman.
- (b) Two experts from a panel suggested by the University and approved by the Chairman, Private Universities Regulatory Commission.
- (c) One member nominated by the sponsoring body.
- (d) Registrar as member secretary.

3. The term of office and the terms of appointment of the Finance Officer shall be as prescribed by the Governing Body / Board of Management or as the case may be, by the Chancellor;

4. **The Chancellor** may appoint a person to officiate as the Finance officer, in the event of temporary absence of the Finance Officer.
5. The Finance Officer shall exercise general supervision over the funds of the University Accounts and shall have such powers and responsibilities as may be assigned to him by the Board of Management or the Finance Committee or the Vice-Chancellor.
5. The Finance Officer shall report to the Registrar.
6. The age of retirement for the Chief Finance and Accounts Officer will be 65 years extendable on yearly basis.

STATUTE No. 17

The manner and terms & conditions of Appointment, Powers and Functions of other Officers

1. **The University** may appoint such other officers as may be necessary for its functioning in accordance to regulations or directions made by Board of Management on obtaining the information relating to vacancies from the heads of the various faculties. Persons will be chosen to fill up the vacancies based on the recommendation of the selection committee constituted by the Vice – Chancellor.

STATUTE No. 18

The manner and terms & conditions of Appointment of Teachers and Service Conditions for Teachers, Officers and other Employees

1. The Board of Management may formulate the terms and conditions of appointment and of service of teachers/faculty members, officers and employees, on the basis of recommendations, if any, by the Academic Council or Finance Committee or Vice Chancellor when called upon to assist it.

2. The Vice – Chancellor may appoint a selection committee to recommend names of the persons to the posts of the Faculty Members of the rank of Professors, Associate Professors, Assistant Professors, and such other academic posts as may be prescribed by the Board of Management.
3. The teaching staff of the University shall have at least the minimum qualifications prescribed by the U.G.C. or other concerned regulatory bodies, and be paid appropriate emoluments;
4. Every employee shall be appointed under a written contract, which shall be kept in the University and a copy of which shall be furnished to the employee concerned.
5. The Registrar shall issue the appointment letters to teachers/faculty members, officers and employees in accordance with the policies and procedures, if any, formulated by the Board of Management.
6. The Selection Committee for appointment to teaching faculty shall comprise the following members:
 - i. The Vice – Chancellor as Chairman.
 - ii. One nominee of the Chancellor
 - iii. Two expert members of the subject from a panel suggested by the University and approved by the Chairman, Private Universities Regulatory Commission.
 - iv. One member of the Private Universities Regulatory Commission nominated by the Chairman Private Universities Regulatory Commission.
 - v. Registrar as Member Secretary

Three members including one expert member will form the quorum.

STATUTE No. 19

Vacancies not to Invalidate the proceedings of any Authority or Body of the University

No act or proceeding of any authority or body of the university shall be invalid merely by reason of any vacancy or defect in the constitution thereof.

STATUTE No. 20

Filling up of emergent vacancies

Vacancies arising in the members of authorities or bodies of the university due to death, resignation or removal of a member or due to change of capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member.

Provided that the person appointed or nominated as a member of an authority or body of the university on an emergent vacancy, shall remain member of such authority or body for only the remaining period of the member in whose place he is appointed or nominated.

Any Officer may be duly relieved of his / her duties in accordance with Service Rules, if any, in the event of the following or otherwise:

- 1) If he/she tenders his/her resignation in writing; or
- 2) For any other reason like insanity and insolvency etc., as may be determined by the Board of Management / Chancellor / Vice Chancellor as the case may be; or
- 3) If he / she is found guilty or convicted for violating the disciplinary Rules, standards of probity of conduct etc.
- 4) If he/ she is a nominee of the Sponsor and the Sponsor withdraws his/her nomination.

In such circumstance the Chancellor / Vice Chancellor, as the case may be, will make alternative arrangements under report to Governing Body / Board of Management and the post shall be filled up as per the procedure as laid down in Act, Statutes and Ordinances. In any case such temporary arrangements shall not be in force for more than 6 months.

STATUTE No. 21

Employees Welfare

The Governing Body / Board of Management shall constitute for the benefit of its employees such provident or pension fund and provide such insurance scheme as it may deem fit in such manner and subject to such conditions as may be deemed fit and Vice Chancellor shall be responsible for the compliance with those provisions.

STATUTE No. 22

Procedure for Arbitration, Resolution of disputes between officers, teachers/faculty members, employees and students

Subject to the provisions of the Act,

- 1 The Vice Chancellor shall be responsible for resolution of disputes and grievances between the teachers, officers and other employees and the students of the University.
- 2 The Vice-Chancellor may delegate the responsibility for arbitration to the Registrar or the Deans of the Faculties as he may deem fit.
- 3 Any person who is aggrieved of the decision of the Vice Chancellor may appeal to the Chancellor within 15 days of communication of the decision by the Vice Chancellor.
- 4 Where it is found necessary the Chancellor may appoint an Arbitration Committee to arbitrate such disputes and grievances, with such constitution and such powers as he may deem fit.
- 5 The procedures for arbitration of disputes shall be laid down by the Board of Management.

The Board of Management may lay down the procedure for dealing with appeals and fix the time limit for filing the same in terms of the Act.

STATUTE No. 23

Conferment of Degrees and Convocation

1. Certificates, Degrees and Diplomas shall be conferred by the University only on successful completion of the academic requirements for a given program.
2. The University shall not at any time confer Honorary degrees on any individual in India or overseas.

Convocation:

Convocations of the University for the conferring of degrees shall be held in such manner as be prescribed by the Ordinance No. 26 of ICFAI University, Raipur.

STATUTES No. 24

Provisions regarding Fee, Concessions, Exemptions from payment of tuition fee and award of Scholarships/Fellowships

1. **The Finance Committee** of the University will determine, in consultation with the Academic Council, the fee for the various programs of the University.

The University shall be self-financed. However, as per the provisions of Section 10 of the Act, the University may approach the State Government for providing financial / physical incentives. The courses will be run on self – financing basis.

The Finance Committee may stipulate the method of payment of fee, and the nature of disciplinary action, in the event the fee is not paid in accordance with the conditions stipulated by the Finance Committee for the purpose.

The Finance Officer shall be responsible for the collection of fee and for sending reminders to students who default in the payment of fee. The Finance Officer shall refer cases of delay in the payment of fee to the Registrar and the Registrar may take

appropriate decision on the late payment of fee, charge of additional fee for delayed payment or the disciplinary action to be taken against the student defaulting in the payment of fee on a case to case basis, following the broad guidelines stipulated by the Finance Committee.

The Registrar shall be responsible for settling any dispute relating to the payment of fee. The decision of the Registrar shall be final as regards the disputes relating to the payment of fee.

The above procedure shall be followed for revision of fees also.

2. **The Registrar** shall cause the rules for the fixation of fee and rules for the grant of scholarships to be made, and present the same for approval of the Governing Body at the earliest opportunity.
3. **The Finance Committee** may decide on the fee payable for each of the programs of the University and the grant of scholarships, keeping in view the recommendations of the Academic Council and the Ordinances framed for the purpose.
4. **Exemption of fee** in the case of death of parent/guardian of a student will be considered by the Vice Chancellor on submission of application duly supported by the documents from the student.
5. **Fee to be charged from BPL, SC/ST, handicapped and girls:**
Concessions to BPL, SC/ST/Physically Handicapped and girls candidate shall be given as per C. G. Government norms as per the grant received. The fee concession in tuition fee shall be given to BPL, SC/ST/Physically handicapped candidates up to 25% of the tuition fee.
6. **Fee Concession to Domicile Students**
All domicile students are to be offered fee concession up to 25% in comparison with non – domicile students.

Domicile: Students from the state of Chhattisgarh

Non – Domicile: Students from States other than Chhattisgarh
7. **Scholarships and Fellowships:**
Merit scholarship is to be offered to selected students. These scholarships will be based on academic performance every semester.

STATUTE No. 25

University open to all

The University shall be open to all persons of either sex, and it shall not discriminate on grounds of caste, creed, religion, race and it shall not be lawful for the University to adopt or impose on any person, any test whatsoever of religious belief or any profession in order to entitle him to be appointed as a teacher of the University or to hold any other office therein or to be admitted as a student or to enjoy or exercise any privilege thereof.

STATUTE No. 26

Provisions regarding the policy of Admissions including Reservation of seats

1. Policy of Admissions: The admission of students to the regular programs of the University will be only on the basis of merit. The Academic Council of the University may determine the minimum qualifying requirements for entry into each of the programs of the University from time to time and state the same in the prospectus or any other admission related literature and provides for the matters in Ordinances.

2. Reservations of seats specially for students below poverty line (BPL) and others: The Academic Council may provide in Ordinances, the criteria to be followed in granting concessions to BPL/ SC/ST/ Handicapped and girl students, duly considering the Reservation policy of the Government in force and to ensure that the scale of concessions is comparable to those policies.

STATUTE No. 27

Accreditation

The University will seek, obtain and retain accreditation from respective national accreditation bodies and be subject to relevant provisions of the University Grants Commission Act, 1956 and the University Grants Commission (Establishment and Maintenance of Standards in Private Universities) Regulations, 2003 as amended from time to time.

The University shall obtain prior permission/recognition from NCTE and Bar council of India before commencing Teachers' Training programme and Law Education Programme respectively for conferring graduate or post graduate degrees and for other programmes, permission or recognition from authorities/bodies concerned, if required by any law for the time being in force, shall be obtained.

As regards other programmes on technical education, the relevant laws, rules, regulations etc, in the matter of obtaining approval/recognition or maintaining standards shall apply to the University.

STATUTE No. 28

Budgets

1. **The Finance Officer**, based on the proposed budgets received from different departments, divisions, colleges, institutes of the University, shall prepare an annual budget for the forthcoming financial year, and with the approval of the Finance Committee submit at least two months before the beginning of financial year to the Board of Management for the purpose of approving the same. The Board of Management, upon the merits may suggest modifications, alterations or additions and submit the Budget to the Governing Body. Upon approval by the Board such approved budget will be the annual budget of the University for the year.

2. No expenditure other than that provided in the budget shall be incurred by the departments, divisions, colleges, and institutes of University without the approval of the Vice Chancellor or the Finance Committee.
3. **The Finance Committee** may consider any revision of the Budget, based on the recommendation of the Finance Officer and on merits, and above provisions shall apply mutatis mutandis to such proposals.

STATUTE No. 29

Endowment Fund

1. The fund shall be used only in the manner specified in Sections 11 of the Act and in no other manner.

The endowment fund, shall be used as security deposit to ensure that the university complies with the provisions of the Act, Statutes and Ordinances.

2. The funds credited to the endowment fund from time to time in accordance with the provisions of Section 11 of the Act shall be utilized in the manner prescribed or approved by the Board of Management

STATUTE No. 30

General Fund

1. The University shall create a General Fund to which the following shall be credited, as mentioned in Section 12 of the Act, viz.,

(a). fees and other charges, received by the university;

(b). any contribution made by the sponsoring body;

(c). any income received from consultancy and other work undertaken by the university in pursuance of its objectives;

- (d). trusts, bequests, donations, endowment and any other grants; and
- (e). all other sums received by the university.
- (f). Provided that one per cent of the fees collected from the students under clause (a(i)), shall be deposited through bank draft/banker's cheque with the Regulatory Commission within 15 days of the month next to the month in which such fees are received. If university fails to deposit fees within stipulated period then it shall be liable to pay such fee with penal interest at the rate of 1.5% for every 30 days.

2. The General Fund shall be used in the manner prescribed under Section 13 of the Act namely;

- (a). repayment of debts including interest charges thereto incurred by the university for the purposes of this Act and the Statutes, Ordinances and Regulations made thereunder;
- (b). for upkeep of the assets of the university;
- (c). for the payment of the cost of audit of the funds created under Sections 11 and 12 of the Act ;
- (d). meeting expenses of any suit or proceedings in the Court to which university is a party;
- (e). for payment of salaries and allowances of the officers and employees of the university and members of the teaching and research staff, and for payment of any provident fund contributions, gratuity and other benefits to any such officers and employees, and members of the teaching and research staff;
- (f). for payment of travelling and other allowances of the members of the Governing Body, the Board of management, the Academic Council and other authorities so declared under the Statues of the university, and to the members of any committee appointed by any of the authorities or, by the Chairperson of the sponsoring body or the Vice-Chancellor, in pursuance of any provision of the Act, Statute, Ordinances, or the Regulations made thereunder;
- (g). for the payment of fellowships, free-ships, scholarships, assistantships and other awards to the students belonging to BPL families or research associates or trainees as the case may be, or to any student otherwise' eligible for such awards under the Statues, Ordinances, Regulations or Rules of the university made under the provisions of this Act;

- (h). for the payment of any expenses incurred by the university in carrying out the provisions of this Act, and the Statutes, Ordinances, or the Regulations made thereunder;
- (i). for payment of cost of capital, not exceeding the prevailing bank rates of interest, incurred by the sponsoring body for setting up the university and the investments made there for;
- (j). for payment of charges and expenditure relating to the consultancy work undertaken by the university in pursuance of the provisions of this Act and the Statutes, Ordinances and the Regulations made thereunder;
- (k). for the payment of any other expenses including service fee payable to any organization charged with the responsibility of providing any specific service, including the managerial services to the university, on behalf of the sponsoring body, as approved by the Board of Management to be an expense for the purposes of the university;

Provided that no expenditure shall be incurred by the university in excess of the limits for total recurring expenditure and total non-recurring expenditure for the year, as may be fixed by the Board of Management, without the prior approval of the Board of Management;

Provided further that the general fund shall not be utilized for the objects specified under Sub-section (b(i)), without the prior approval of the Governing Body of the university.

3. **Board of Management** may fix the limits on total recurring expenditure and total non-recurring expenditure for the year;
4. No expenditure shall be incurred by the University in excess of those limits without the previous approval of the Board of Management;
5. The General fund shall be applied for the objects specified in section 13 of the Act with the prior approval of the Board of Management.

STATUTE No. 31

Development Fund

1. The University may create a development fund in the manner as prescribed by the Governing Body.
2. The development fund shall be used in the manner as prescribed by the Governing Body.
3. The funds credited to the development fund from time to time shall be utilized for the development of the University in the manner prescribed or approved by the Board of Management

STATUTE No. 32

Appointment of Auditors

1. **The Governing Body** shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
2. The first statutory auditors shall be appointed in the first meeting of the Governing Body, and the subsequent statutory auditors shall be appointed at the meeting of the Governing Body which is convened to approve the accounts of the previous period.
3. **The Board of Management** may appoint Internal Auditors to conduct periodical and concurrent audit and report the findings to the Board of Management.

STATUTE No. 33

Annual Accounts

1. The first accounting period of the University shall end on March 31, 2012 from the date of incorporation. The subsequent accounting periods will be of duration of 12 months commencing on 1st April of that year and ending on 31st March of the following year.

2. The accounts of the various divisions, departments, institutions and campuses of the University shall be consolidated by the Finance Officer, and he shall make out the final annual accounts, consisting of the Income and Expenditure Account and the Balance Sheet of the University and place the same before the Finance Committee for their comments. The appropriations of excess income over expenditure or the absorption of excess of expenditure over the income shall be decided by the Finance Committee. The accounts will thereafter be adopted by the Board, after which they will be audited by the Auditors appointed by the Governing Body.
3. All the assets of the University shall be maintained in the name of the University and shall be used for the settlement of liabilities at the time of liquidation or closure of University under Sections 40 and 41 of the Act.
4. The accounts of the University shall be open to examination by the Chancellor, Vice-Chancellor, Registrar, Auditor of the University and any other person authorized by the Governing Body or the Sponsor for the purpose.
5. The Vice-Chancellor shall place such audited financial statements before the Governing Body, along with the report of the Auditors for information along with comments.
6. The Registrar, thereafter along with the annual report of the University, shall submit such financial statements to the Visitor and Regulatory Commission as provided under Sections 37 and 38 of the Act. Also a copy of the Annual Report shall be submitted to the Sponsoring Body.

STATUTE No. 34

Cooperation with other Universities and institutions of higher learning

The Vice-Chancellor shall actively explore the avenues for cooperation with other Universities in India and overseas, and establish working relationship with other institutions, which could play a complementary role for furtherance of the objectives of the University.

STATUTE No. 35

Regulations

The Authorities of the university constituted by or under the Act may make regulations subject to the provisions of this Act, the Statutes and the Ordinances of the university.

The Board of Management may modify or annul any regulations made under this section by any authority.

STATUTE No. 36

Rules

The Board of Management shall ensure compliance with the provisions of Rules made under the Act in all matters for which the provisions have been made in the Rules.

STATUTE No. 37

Power to amend Statutes

Subsequent Statutes: The Statutes of the university other than the first Statutes shall be made by the Board of Management with the approval of the Governing Body as stipulated in Section 27(1) of the Act.

The Governing Body shall consider the modifications suggested by the Regulatory Commission and return the Statutes to the Regulatory Commission with its comments on the suggestions.

The Board of Management shall make new or additional Statutes, amend, alter, modify these First Statutes as required for the administration of the University and with the approval of Governing Body submit the same to the Regulatory Commission for approval.